



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Alganssee Branch Library, 580-B S. Ray-Quincy Rd., Quincy MI 49082**  
**Monday, May 15, 2023, 5:30pm**

**MINUTES**



**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:35 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Benjamin Jewell, Susan Smith, Kimberly Langworthy, Susan Brooks, Robert Hostetler, Joseph Lynch, and Karen Smith

Trustees Absent: none.

Others Present: Kimberly Feltner, John Rucker, and Teresa Shilling

**4. Time for Public Comments - None.**

**5. Consent Agenda (Items A-H)**

Motion by Susan Brooks, supported by Susan Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

A. BDL Regular Board Meeting Minutes: April 17, 2023

B. Bills: April 2023

C. Financial Statements: April 2023

D. Branch County Penal Fine Report: March 2023

E. Management Reports: May 12, 2023

F. Branch Reports: May 12, 2023

G. Monthly Statistical Report: April 2023

H. Publicity and Comments: May 12, 2023

**6. Approval of the Agenda**

Motion by Susan Smith supported by Susan Brooks, to approve the Agenda as submitted. Motion carried.

**7. Purchasing Requests**

Motion by Karen Smith supported by Susan Smith, to approve the use of \$31,000.00 from the Assigned Fund Balance for the purchase of furnishings for replacement around the district. Motion carried.

**8. Report from this month's host branch: Alganssee Branch Manager, Teresa Shilling**

Teresa updated the Board on happenings at the Alganssee Branch including the popular Tuesday crafts



**BDL ADMINISTRATIVE OFFICES**

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with Linda, storytime and the STEM program on insects. She also added that the township is discussing building an addition to the township hall, making the old portion usable for the library. It was suggested that foundation be checked and changes in wiring necessary be discussed with the township. Teresa also requested a piece of wood that she can use to build a baby changing station in the bathroom.

**9. Announcements**

The next meeting of the Branch District Library Board of Trustees will be a special meeting held on Monday, May 22, at 5:30 pm in the meeting room of the Coldwater Branch Library. The agenda for this meeting was posted to the library website on May 12.

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 19, 2023, at 5:30 pm at the Bronson Branch Library.

**10. Additional Public Comments** - None.

**11. Adjournment**

Motion by Susan Brooks, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:52 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.